|  |  |
| --- | --- |
| Actor | Goal |
| Customer organization | Log in  Log out  Provide raw data  Enable receipt tracking  Disable receipt tracking  Update document template  Set SLA constraints/processing deadline  Monitor status of processing job/document flow  Send invoices via e-mail  Indicate desired delivery method for each document  Consult document via management dashboard  Consult billing information  Consult document template |
| Registered recipient | Log in  Log out  Consult personal document store  Consult document in personal document store  Search for a specific document  Download a PDF file  De-activate personal document store |
| Unregistered recipient | Register to personal document store  Receive document |
| eDocs system | Deliver document via personal document store  Deliver document to its address  Send notification to recipient  Generate individual documents (& store them)  (indicate error in document data)  Provide document template  Send to the intended recipient  Archived by eDocs  Archive documents  Follow-up document  Keep track of how each of the recipients wants to receive documents |
| eDocs administrator |  |
| ~~Customer administrator~~ |  |
| time |  |
| Print & Postal system |  |
| E-mail (provider) |  |
| Zoomit |  |
| Social Secretary |  |
| IT system of customer organization | Log in  Log out  Provide raw data |

2 sub-use cases : generate invoice & generate payslip

# Glossary:

Company, Employee

Social secretary